



TRANSPORTATION PROCEDURE

NWOSSC 107

SECTION 100 GENERAL

107 TEMPORARY CHANGES

Statement and Rationale

In the interest of student safety and efficiency, temporary changes to home-to-school transportation arrangements may be permitted under unusual circumstances, providing certain conditions have been met.

Procedure

A temporary change is defined as an infrequent or non-recurring change to transportation arrangements throughout the school year.

1.0

Requests for temporary transportation changes must be initiated by parents/legal guardians through the Consortium office at least two (2) school days in advance of the requested change to allow sufficient time to consider the request, and implement changes as required.

2.0

Temporary changes may be considered if all of the following conditions are met:

- a) The requested temporary transportation address meets regular eligibility requirements;
- b) The request is for a minimum of five (5) consecutive school days;
- c) The request involves the same pick-up and drop-off location;
- d) There is room on the bus;
- e) The request results in no new or additional stop; and
- f) There is no route extension or deviation required.

3.0

The General Manager or designate may approve a temporary change that does not meet all criteria if the circumstances are considered extraordinary and warranting special consideration. Any such consideration will not be deemed as precedent setting.

Date Last Reviewed	June, 2026 (April 2020)
Date First Approved	July 2011
Associated Policies/Procedures	
References	