



NORTHWESTERN ONTARIO
Student Services Consortium



TRANSPORTATION PROCEDURE	NWOSSC 120
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SECTION	100 GENERAL	Page 1 of 2
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120 POLICY CHANGE REQUESTS	Date: April 2012
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Statement and Rationale	The Transportation Policy is harmonized between the Northwest Catholic, Conseil scolaire de district Catholique des Aurores boreales, Kenora Catholic and Keewatin-Patricia District School Boards and as such meet annually to review the Transportation Policy. In order for a policy change to occur, all four (4) boards must be in agreement. Parents, stakeholders or a member board require a procedure where requests for policy changes may be brought forward for consideration.
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Procedure	<p>The Policy Committee meets annually. **</p> <ol style="list-style-type: none"> 1. Parents, stakeholders or a member board may make a request for a policy change at any time but will not be heard until the next Policy Committee Meeting. 2. Requests for policy changes may be brought forward to the Manager. 3. The Manager will bring the request forward to the Northwestern Ontario Student Services Consortium Board of Directors. 4. The Board of Directors along with the Manager will bring the request forward to the Policy Committee. All requests must be received by the Manager at least one (1) month prior to the scheduled date of the next Policy Committee Meeting to allow sufficient time for background information to be provided to the Committee. Failure to provide a written request within the prescribed timeframe may cause the request to be deferred to the next Policy Committee Meeting. 5. The Manager will explain the process in writing to the party making the request. 6. The party making the request will be offered an opportunity to make a five (5) to ten (10) minute presentation to the Policy Committee.
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Reference to Policy	Reviewed: June 2012 Next Review: By 2015
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TRANSPORTATION PROCEDURE	NWOSSC 120
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SECTION	100 GENERAL	Page 2 of 2
---------	-------------	-------------

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	<p>7. The party making the request may submit their request to go forward but is not required to make a presentation to the Policy Committee.</p> <p>8. If making a presentation, the following conditions will apply:</p> <ul style="list-style-type: none"> • The presentation (following the original request noted in #4) will be provided in writing to the Manager at least one (1) week in advance via email • The presentation will be a maximum of ten (10) minutes in length <p>9. The Policy Committee will hear the request/presentation for policy change however no decision or recommendations will be made at the time of the presentation.</p> <p>10. The Policy Committee will adjourn and review the request and determine whether there is consensus to bring back the proposed change to member boards for recommendation and approval.</p> <p>** If agreed to by the four (4) District School Boards, a special meeting may be called of the Policy Committee. A special meeting may be warranted in the event of legislative or legal changes requiring realignment of the Transportation Policy.</p>
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Reference to Policy	Reviewed: June 2012 Next Review: By 2015
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