



TRANSPORTATION PROCEDURE

NWOSSC 126

SECTION 100 GENERAL

126 FINANCIAL ASSISTANCE FOR TRANSPORTATION PROVIDED BY PARENT/LEGAL GUARDIAN

Statement and Rationale

Financial assistance may be provided for families when students who are eligible for home-to-school bus transportation according to the Transportation Policy cannot be accommodated on the bus appropriately or safely, and when all other alternatives have been exhausted.

Procedure

1.0

Circumstances where parents/legal guardians may be eligible for financial assistance for parent-provided transportation include the following:

- 1.1.** Students with special needs for whom the school bus and all other available modes of transportation have been deemed inappropriate or unsafe by the Consortium.
- 1.2.** Students living permanently (i.e. not seasonal residences) more than twenty kilometres from the closest school bus route, and where a route extension is not possible in accordance with the Transportation Policy. The amount of financial assistance paid to remote families will be determined by the General Manager on a per day basis.
- 1.3.** Other exceptional circumstances as approved by the General Manager.

2.0

The amount of financial assistance paid will be determined on a per kilometre basis based on two round-trips per day, up to a maximum \$50 per day.

The per-kilometre rate is based on the amounts considered reasonable by the Canada Revenue Agency (CRA) as prescribed in section 7306 of the Income Tax Regulations. This Regulation sets out the reasonable allowance rates for:

- The first 5,000 business kilometers claimed per year
- Any additional business kilometers in that year

3.0

Financial assistance for transportation provided by a parent/legal guardian, including payment amounts, is subject to approval by the General Manager of the Northwestern Ontario Student Services Consortium, and will be assessed annually.

4.0

Parents/legal guardians for whom financial assistance has been approved will enter into an agreement with the Northwestern Ontario Student Services Consortium annually, outlining the terms and conditions of financial assistance, including:

- 4.1 The parent/guardian must maintain automobile insurance coverage in the amount of not less than \$1,000,000 and file a copy of the notice of renewal with the Consortium each year.
- 4.2 The parent/guardian must maintain a valid driver's license and provide the Consortium with a copy annually.
- 4.3 The parent/guardian will not allow students aged 12 and under to sit in the front seat where the vehicle is equipped with an air bag.
- 4.4 The parent/guardian shall provide and use booster seats as required by the Ontario Highway Traffic Act and Transport Canada Guidelines

5.0

Financial assistance will be recognized by family, not each student at same address

6.0

Financial assistance payments for transportation provided by parent/legal guardians will be processed as follows:

- 6.1. Parent transportation expense claims will be submitted to the Consortium by the parent/legal guardian monthly. These claims must be received by the consortium

office no later than the 20th day of the following month.

- 6.2.** Expense claims will be submitted by email to bussing@nwobus.ca or by mail to:
Northwestern Ontario Student Services Consortium
100 Casimir Avenue, Suite 114
Dryden, ON P8N 3L4
- 6.3.** Student attendance may be verified by the Consortium to ensure accurate payment.

Date Last Reviewed	2021,2024
Date First Approved	2017
Associated Policies/Procedures	
References	Policy 8.2